

U.P. Electronics Corporation Limited
(U.P. Government Undertaking)
10 Ashok Marg, Lucknow-226001
Telephones: (0522) 2286808, 4130303, (Extn. 311) Fax: (0522) 2288583

FOR

**Artificial Intelligence (AI) Capacity Building Training Program for Teachers working in
Government Secondary Schools for Samagra Shiksha - Secondary State Project,
Lucknow**

Bid REFERENCE : UPLC/Software /2025-26/118

E-Tender Portal : <https://etender.up.nic.in/>

Critical Dates:

SN	Particulars	Date	Time
1	Publishing Date	9 Oct 2025	6:55 PM
2	Bid Submission Start Date	9 Oct 2025	6:55 PM Onwards
3	Bid Submission End Date	20 Oct 2025	2:00 PM
4	Bid Opening Date	20 Oct 2025	03:30 PM

Place of Opening e-Bids : UP Electronics Corporation Ltd
10-Ashok Marg,
Lucknow-226001

This Document Contains – 38 pages

Limited Tender

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e- Bid Notice
Request for Proposal (RFP)
FOR

Artificial Intelligence (AI) Capacity Building Training Program for Teachers working in Government Secondary Schools for Samagra Shiksha - Secondary State Project, Lucknow

Online e-bids are invited from experienced Service Providers, who are already empanelled with U.P. Electronics Corporation Limited under Job Category-I (Software Development) and Service Provider Category – “C” only for Artificial Intelligence (AI) Capacity Building Training Program for Teachers working in Government Secondary Schools for Samagra Shiksha - Secondary State Project, Lucknow.

The e-bids are invited as specified in e-tender portal & e-Bids shall be opened on the scheduled time or afterwards. The details of submission of e-Bids are available in the e-Bid document uploaded on the *e-tender portal <http://etender.up.nic.in>*. The Corporation reserves the right to cancel any or all the e-Bids or annul the Bidding process without assigning any reason thereof.

Managing Director
U.P. Electronics Corporation Ltd.
10 Ashok Marg Lucknow-226001

e-Bid Ref No: **UPLC/Software /2025-26/118**

Request for Proposal For

Artificial Intelligence (AI) Capacity Building Training Program for Teachers working in Government Secondary Schools for Samagra Shiksha - Secondary State Project, Lucknow.

The Information Technology (I.T.) Act, 2000 enacted by Government of India provides the necessary legal and regulatory frame work in which we will use IT in our daily lives. This law has created the right environment for the entry of the private entrepreneur and at the same time, defines the standards of services to the consumers and mainly to the rural masses.

U.P. Electronics Corporation Ltd (UPLC) is the nodal agency appointed by the Government of Uttar Pradesh to provide IT/ITES solutions to the departments. One of the main objectives of the State Government's IT effort is to provide speedy, transparent, accountable and efficient conduct of Government Systems and Delivery of Services. The Government of UP shall use Information Technology as a tool to reduce poverty. The Government is the largest service provider to the rural masses who are handicapped by the lack of information. The UPLC, being the nodal agency is committed to provide the necessary inventories for the spread of IT based education, healthcare, agriculture and allied information in the rural areas.

SERVICES PROVIDED BY THE UPLC:

- i. To Provide IT Consultancy to Various State Government Establishments of Uttar Pradesh.
- ii. To provide services as 'System Integrator' to Various State Government Establishments of Uttar Pradesh.
- iii. To Provide Hardware Solutions with Installation, Commissioning and Warranty (ICW) to meet out the requirement of Various State Government Establishments of Uttar Pradesh.
- iv. To Provide Software Solutions to cater to the requirement of Various State Government Establishments of Uttar Pradesh.
- v. To Provide IT&ITES Solution on a turnkey basis suitable for end-to-end or partial functioning of State Government Establishments.
- vi. To provide Computer Education and Training to the officials of various Government Departments/ Organizations/Institutions

SECTION I: Letter of Invitation

Through this Request for Proposal (RFP), it is intended to invite e-Bids for the selection of appropriate Software Agency/firm for the work **Artificial Intelligence (AI) Capacity Building Training Program for Teachers working in Government Secondary Schools for Samagra Shiksha - Secondary State Project, Lucknow.**

Bidders are advised to study the e-Bid document carefully.

1. Submission of e-Bids against this tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the e-Bid document with full understanding and its implications.
2. The Corporation may, at its own discretion, extend the date for submission of e-Bids. In such case all the rights and obligations of the Corporation and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
3. **Only those Service Providers who are empanelled in U.P. Electronics Corporation Ltd under the Job Category-I (Software Development) and Service Provider Category ("C") vide e-bid reference no UPLC/ Software / Empanelment 021/2024-25 and UPLC/ Software / Empanelment 022/2025-26 are eligible to participate in this Tender. e-Bids submitted by any other bidders will be treated as non-responsive and will not be considered against this e- Bid.**
4. The e-Bid document is available on e-tender portal <http://etender.up.nic.in> and also on UPLC's website www.uplc.in. Interested Bidders May view, download the e-Bid document, seek clarification and submit these e-Bids online only on e-tender portal <http://etender.up.nic.in>, up to the date and time mentioned in the table below:-

(a)	e-Bid Reference No.	UPLC/Software /2025-26/118
(b)	Purpose	Request For Proposal (RFP) for Artificial Intelligence (AI) Capacity Building Training Program for Teachers working in Government Secondary Schools for Samagra Shiksha - Secondary State Project, Lucknow
(c)	Date of Publication of e-Bid notice	As specified in e-tender portal
(d)	Last date for submission of e-Bids	
(e)	Site for submission of e-Bid	http://etender.up.nic.in
(f)	Web site address	www.uplc.in
(g)	e-mail address	uplcsoftware@gmail.com , uplciko@gmail.com
(h)	e-Bid Inviting Officer	Managing Director
(i)	Date of opening of e-Bids	As specified in e-tender portal or afterwards
(j)	Venue of Opening of e-Bids	UP Electronics Corporation Ltd, 10, Ashok Marg, Lucknow-226001
(k)	Contact numbers	(0522) 2286808, 4130303, (Extn. 311)
(l)	Fax number	0522-2288583

5. UPLC reserves the right to cancel any or all the e-Bids or annul the e-Bid process without assigning any reason thereof.
6. All the required documents must be uploaded by the Bidders electronically in the PDF format. It is suggested that the PDF Files should be made in gray scale using the minimum readable appropriate resolution so that the size of the files is minimized for fast uploading on the e-Bid portal <http://etender.up.nic.in>. The required electronic documents for each document label of Technical (Fee details, Annexure etc.) schedules/packets can be clubbed together to make single different files for each label. The size of single label file should not exceed 15-20 MB size.

SECTION II: INSTRUCTIONS TO BIDDERS (ITB)

1. DEFINITIONS

In this Contract, the following terms shall be interpreted:

- a. "The Software Company/Firm" means only those Software Firms /Companies who are empaneled in U.P. Electronics Corporation Ltd as Service Provides vide e-bid reference no **UPLC/ Software / Empanelment 020/2024-25 and UPLC/ Software / Empanelment 021/2025-26**
- b. "e-Bid" means the technical proposal and the financial proposal being submitted by a bidder.
- c. "Instructions to Bidders" means the document which provides interested Bidders with all information needed to prepare their Bids. This document also details out the process for the selection of the work mentioned in this tender document.
- d. "Scope of work" (SOW) means Scope of work mentioned in Section III: Terms of Reference of the RFP which explains the objectives, Scope of work, activities, tasks to be performed, and expected results and deliverables of the assignment, respective responsibilities of the Purchaser and the Bidder.
- e. "The Contract Price" means the prices of various items payable to the selected Service Provider under the Contract for the full and proper performance of its contractual obligations
- f. "The Project Site", where applicable, means the sites or office of **Samagra Shiksha – Secondary State Project Office, Lucknow.**
- g. "Services" means the Development, Testing and Implementation of desired application Software services and other obligations of the Service provider covered under the Work Order / Contract.
- h. "Day" means a calendar day.
- i. The "End-Customer/Client Department" means of **Samagra Shiksha – Secondary State Project Office, Lucknow.**

2. THE BIDDING DOCUMENT

1. Availability of e-Tender Document

This e-tender document is available on the e-tender portal <http://etender.up.nic.in> and UPLC's website www.uplc.in to enable the Bidders to view and download the Bidding document, submit their e-Bids online up to the last date and time mentioned in e-tender document only on e-Bid portal <http://etender.up.nic.in>.

2. Contents of e-Bid Document

The nature and types of various services required, Bidding procedure, terms and conditions etc. are prescribed in the e-bid document. The e-bid document includes:

- SECTION I : LETTER OF INVITATION
- SECTION II : INSTRUCTIONS TO BIDDERS(ITB)
- SECTION III : TERMS OF REFERENCE (TOR) AND SCOPE OF WORK (SoW)
- SECTION IV : BIDDER'S ELIGIBILITY CRITERIA
- SECTION V : STANDARD TERMS AND CONDITIONS
- SECTION VI : TECHNICAL PROPOSAL SUBMISSION FORM (Annexure I)
- DECLARATION FOR PROPOSAL SUBMISSION FORM (Annexure II)
- FINANCIAL PROPOSAL SUBMISSION FORM (Annexure IV)

The Bidders are expected to examine all the instructions, forms, terms and conditions, requirements and qualifications in the e-tender document. Failure to furnish all the information required as per the Bidding document or submission of an e-Bid not responsive to the e-tender document in all respect will be at the Bidder's risk and may result in the rejection of his/her e-Bid.

3. Clarifications of e-Tender Documents

A prospective Bidder requiring any clarification of the e-tender documents may raise his point of clarification to UPLC's e-mail uplcsoftware@gmail.com, or uplclko@gmail.com.

4. Amendment of e-Tender Document

At any time prior to the deadline for submission of e-Bids, the UPLC May, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the e-tender document by amendments. Such amendments shall be posted/ uploaded on the e-tender portal <http://etender.up.nic.in> through corrigendum and shall form an integral part of the eBid documents. The relevant clauses of the e-tender documents shall be treated as amended accordingly.

It shall be the sole responsibility of the prospective Bidders to check the e-tender portal <http://etender.up.nic.in> and www.uplc.in from time to time for any amendment in the e-Bid document. In case of failure to get the amendments, if any, the UPLC shall not be responsible for any negligence on part of the Bidder.

In order to allow prospective Bidders a reasonable time to take the amendment into account in preparing their e-Bids, UPLC at its discretion, May extend the deadline for the submission of e-Bids. Such extensions shall be posted/up-loaded on the e-tender portal <http://etender.up.nic.in>.

3. PREPARATION & SUBMISSION OF e-Bids

3.1 Documents Constituting the e-Bid

The e-Bids prepared by the Bidder shall comprise the following components: e-Bids - e-Bids will comprise of:

- a) Technical proposal submission form – Annexure I to III
- b) Financial proposal submission form – Annexure IV

3.2 Documents Establishing Bidder's Qualification

The Bidder shall furnish, as part of Technical Proposal (Annexure I & II), documents establishing the qualification to perform the Contract. The documentary evidence in support of the information furnished should be submitted by the Bidder electronically in the PDF format. The Bidder's eligibility criteria and selection procedure are defined in Section IV of e-Tender document.

It is suggested that the PDF files should be made in gray scale using the minimum readable appropriate resolution so that the size of the files is minimized for fast uploading on the e- Bid portal.

4 Format and signing of e-Bids

The Bidder shall prepare one electronic copy for the e-Bids.

Bidder or a person or persons duly authorized to bind the Bidder to the Contract. All the pages/ documents of the e-Bid shall also be signed manually by the person authorized to sign the e-Bids before converting them into PDF and uploading them as bidding documents.

5 Submission of e-Bids

The e-Bid Submission module of e-tender portal <http://etender.up.nic.in> enables the Bidders to submit the e-Bid online against the e-tender published by the UPLC. Bid Submission can be done only from the Bid Submission start date and time till the e-Bid Submission end date and time given in the e-Bid. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bid in time. The Bidders should submit their Bids considering the server time displayed in the e-tender portal. This server time is the time by which the Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-tender schedule. Once the Bid submission date and time is over, the Bidders cannot submit their e-Bid. For delay in submission of e-Bids due to any reasons, the Bidders shall only be held responsible.

The Bidders have to follow the following instructions for submission of their e-Bids:

For participating in e-tender through the e-Bidding system, it is necessary for the Bidders to be the registered users of the e-tender portal <http://etender.up.nic.in>. For this, the Bidders have to register themselves by depositing a fee of Rs 6000/- (Rupees Six thousands only) in the office of U.P. Electronics Corporation Limited, 10, Ashok Marg, Lucknow-226 001 for getting a valid User ID and password and the required training/ assistance etc. on e- tender portal <http://etender.up.nic.in>. The Bidders May contact U.P. Electronics Corporation Limited at the contact details given in Section I of e-tender document.

In addition to the normal registration, the Bidder has to register with his/her Digital Signature Certificate (DSC) in the e-Bidding system and subsequently he/she will be allowed to carry out his/her e-Bids submission activities. Registering the Digital Signature Certificate (DSC) is a onetime activity till its validity. Before proceeding to register his/her DSC, the Bidder should first log on to the e-Bidding system using the User Login option on the home page with the Login Id and Password with which he/ she has registered as enumerated in the preceding paragraph above.

For successful registration of DSC on e-Procurement portal <http://etender.up.nic.in> the Bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any one of certifying authorities approved by Controller of Certifying Authorities, Government of India. The Bidder May also apply to office of U.P. Electronics Corporation Limited, (UPLC) for getting DSC at the address given in the preceding paragraph above on a prescribed form available at UPLC's website www.uplc.in along with the payment of fee of Rs 1708/- per person, The Bidder is also advised to register his/her DSC on e-tender portal well in advance before Bid submission end date so that he/she should not face any difficulties while submitting his/her e-Bid against this e- tender. The Bidder can perform User Login registration/creation and DSC registration exercise as described in preceding paragraphs above even before e-Bid submission date starts. The UPLC shall not be held responsible if the Bidder tries to submit his/her e-Bids at the last moment before end date of submission but could not submit due to DSC registration or any other technical problems.

The Bidder can search for active Bids through "Search Active Bids" link, select a Bid in which he/she is interested in and then move it to 'My Bids' folder using the options available in the e-Bid Submission menu. After selecting and viewing the Bid, for which the Bidder intends to e-Bid, from "My Bids" folder, the Bidder can place his/her Bid by clicking "Pay Offline" option available at the end of the view Bid details form. Before this, the Bidder should download the Bid document and study hem carefully. The Bidder should keep all the documents ready as per the requirements of e-Bid document in the PDF format.

After clicking the 'Pay Offline' option, the Bidder will be redirected to the Terms and Conditions page. The Bidder should read the Terms & Conditions before proceeding to fill in the Processing Fee offline payment details. After entering and saving the Processing fee details, the Bidder should click "Encrypt & Upload" option given in the offline payment details form so that "Bid Document Preparation and Submission" window appears to upload the required documents Technical Proposal Submission Form etc (Annexure "I" to Annexure "IV") of this e-tender document. The details of the Demand Draft or any other accepted instrument which is to be physically sent in original before Bid submission and date and time, should tally with the details available in the scanned copy and the data entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted. Before uploading, the Bidder has to select the relevant Digital Signature Certificate. He May be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the Bidder should click "Browse" button against each document label in Technical schedules/packets and then upload the relevant PDF files already prepared and stored in the Bidder's computer. The required documents for each document label of Technical. Schedules/packets can be clubbed together to make single different files for each label.

The Bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the Bid documents are digitally signed using the DSC of the Bidder and then the documents are encrypted/locked electronically with the DSC's of the Bid openers to ensure that the Bid documents are protected, stored and opened by concerned Bid openers only.

After successful submission of e-Bids, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The Bidder can take a printout of the Bid summary using the "Print" option available in the window as an acknowledgement for future reference.

6 Deadline for Submission of e-Bids

E-Bids must be submitted by the Bidders on e-tender portal <http://etender.up.nic.in>, not later than the date and time specified in this e-tender document.

The UPLC May extend this deadline for submission of e-Bids by amending the e-tender document in accordance with ITB Clause 4, in which case all rights and obligations of the UPLC and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

UPLC shall not consider any request for date-extension for e-Bid-submission on account of late downloading of e-tender (RFP) by any prospective Bidder. E-Bids should be uploaded on e-tender portal <http://etender.up.nic.in> on or before **as mentioned in e- tender portal**.

7 Late e-Bids

The server time indicated in the Bid Management window on the e-tender portal <http://etender.up.nic.in> will be the time by which the e-Bids submission activity will be allowed till the permissible date and time scheduled in the e-tender. Once the e- Bids submission date and time is over, the Bidder cannot submit his/ her Bid. Bidder has to start the e-Bid Submission well in advance so that the submission process passes off smoothly. The Bidder only, will be held responsible if his/ her e-Bids are not submitted in time due to any reasons.

8 Withdrawal and Resubmission of e-Bids

At any point of time, a Bidder can withdraw his/ her e-Bids submitted online before the e-Bids submission end date and time. For withdrawing, the Bidder should first log in using his/ her Login Id and Password and subsequently by his/ her Digital Signature Certificate on the e-procurement portal <http://etender.up.nic.in>. The Bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the Bids submitted by the Bidder will be displayed. Click "View" to see the details of the Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the Bidder has to click "Yes" to the message "Do you want to withdraw this Bid?" displayed in the Bid Information window for the selected Bid. The Bidder also has to enter the Bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The Bidder has to confirm again by pressing "Ok" button before finally withdrawing his/ her selected Bid. Once the Bidder has withdrawn his /her Bid he/she cannot re-submit this Bid again.

The Bidder has to request the UPLC with a letter, attaching the proof of withdrawal and submission of e-Bids Processing Fee in the office of Managing Director, UPLC, to return back the e-Bids Processing Fee as per the procedure.

The Bidder can resubmit his/ her e-Bids as and when required till the Bid submission end date and time. The e-Bids submitted earlier will be replaced by the new one. The payment made by the Bidder earlier will be used for revised e-Bids and the new Bid submission summary generated after the successful submission of the revised e-Bids will be considered for evaluation purposes. For resubmission, the Bidder should first log in using his/ her Login ID and Password and subsequently by his/ her Digital Signature Certificate on the e-procurement portal <http://etender.up.nic.in>. The Bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the Bids submitted by the Bidder will be displayed. Click "View" to see the details of the Bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bids documents by following the methodology provided in clauses 09 above.

The Bidders can submit their revised Bids as many times as possible by uploading their e-Bids documents within the scheduled date & time for submission of e-Bids.

No e-Bids can be resubmitted subsequently after the deadline for submission of e-Bids.

9 Receipt and Opening of e-Bids by the Purchaser

Bidders are advised to submit their e-bids in 'Two-Bid' system with Technical and Financial bids separately on e-tender portal.

Please note that prices should not be quoted in the Technical Bid. The Prices should be quoted in the Financial Bid only. On receipt on e-tender portal, the technical proposals will be opened first by the Committee members in the office of U.P. Electronics Corporation Ltd, Lucknow.

UPLC will open all e-Bids, in the presence of bidder's authorized representatives who choose to attend at **as mentioned in e-tender portal** at UP Electronics Corporation Ltd, 10 Ashok Marg, Lucknow-226001. The bidder's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of e-Bid opening being declared a holiday for the Purchaser, the e-Bids shall be opened at the appointed time and place on the next working day. The bidder's names and the presence and other details as the Purchaser at its discretion May consider appropriate, will be announced at the opening. The name of such bidders not meeting the qualification requirement shall be notified subsequently.

After evaluation of technical e-Bids, UPLC shall notify those bidders whose e-Bids were considered non-responsive to the Terms and Conditions of the Contract and not meeting the Qualification Requirements indicating that they did not technically qualify for selection of services mentioned in Scope of Work. UPLC will simultaneously notify the bidders, whose technical e-Bids were considered acceptable and they have been short listed for opening of their financial e-bids.

10 Bid Security

Security deposited by the bidders at the time of empanelment with UPLC will be treated as Earnest Money Deposit for this tender.

The security will be forfeited:

(a) if a Bidder

- i) Withdraws its bid during the period of bid validity; or
- ii) Does not accept the correction of errors or amendment(s) made by UPLC in the bid document.
- iii) Modifies its bid price during the period of bid validity specified by the bidder on the bid form or

(b) in case of a successful Bidder, if the Bidder fails:

- i) to sign the Contract with the UPLC or
- ii) to furnish performance security in accordance with relevant Clause(s) of this tender document.

SECTION III: TERMS OF REFERENCE (TOR) AND SCOPE OF WORK

SCOPE OF WORK: -

1. Introduction:

In alignment with the vision of Digital Uttar Pradesh and the broader goals of Digital India, Uttar Pradesh Electronics Corporation Ltd. (UPLC) proposes a comprehensive AI Capacity Building Training Program for all government departments.

The rapid advancement of Artificial Intelligence (AI) technologies and their applications across governance, education, administration, and service delivery make it imperative that government officials and educators are equipped with foundational and applied AI knowledge. This initiative aims to foster a digitally skilled workforce capable of responsibly adopting AI-driven solutions in public systems.

The training program is structured to provide:

- Fundamental knowledge of AI through online self-paced learning.
- Interactive online sessions with expert instructors.
- Hands-on, in-person workshops for real-world application and practice.
- Ethical and responsible use of AI tools, including exposure to Generative AI, AI Agents, and domain-specific applications.

The initiative will be rolled out across various departments, beginning with the education sector, to ensure that government staff are empowered to use AI in decision making, citizen service delivery, and innovation within their respective roles.

UPLC shall act as the nodal agency for implementation, onboarding training partners, providing digital infrastructure, and ensuring quality delivery in accordance with government guidelines.

2. Scope of Work:

UPLC proposes to organize a blended Artificial Intelligence (AI) training program for teachers combining e-learning, live virtual sessions, and personalized hands-on training. The training will be implemented in the following structured phases:

2.1 Personalized Hands-on Training (On-Site)

- Duration: 5 Days
- Location: Centralized venue (e.g., Lucknow or as designated by the department)
- Activities:
 - Hands-on practice with tools like ChatGPT, Neuraedge, Canva AI, Gemini, Copilot etc.
 - Real-world AI applications in classroom teaching.
 - Personalized mentoring from expert trainers.
 - Daily feedback, individual tasks, group activities.
- Performance-based evaluation, feedback, and certification.

- Submission of a comprehensive training report including attendance, feedback, assessment scores.

2.2 Training Components and Delivery Plan

Phase	Mode	Description	Duration	Tools
Phase-1	Personal Training	5 days hands-on training at central venue. Live practice with AI tools & platforms.	5 Days	On-site lab with laptops/internet
Phase-2	Assessment & Revision	Use of AI online Portal for final practice and assessment		AI Online Portal

2.3 Training Modules in Detail

Module No.	Title	Key Topics
Module 1	Introduction to Artificial Intelligence and its Impacts	Basics of AI, history, future, how it affects everyday life and teaching
Module 2	Applications of AI in Education	Smart Classrooms, AI tutors, personalized learning paths, real examples
Module 3	Study Material Preparation	AI tools for content curation, lesson planning, MCQ/test creation
Module 4	Generative AI, AI Agents, LLM, SLM	ChatGPT, Gemini, Copilot, Claude, small vs large models
Module 5	AI for Creativity & Content	AI in art, video, music, creative writing, Canva + AI Tools
Module 6	Ethics and Responsible Use	Deepfakes, bias, copyright, responsible usage guidelines
Module 7	Revision & Practice	Exercises on AI online portal, recap quiz, group discussion

3. Deliverables from UPLC

S. No.	Deliverable	Description
1	Technical Helpdesk	Setup and participant support throughout
2	Post-Assessment & Certification	Final tests and e-certificates
3	Final Report	Comprehensive report including participant data

4. Training Implementation Notes & Responsibilities

4.1 IT Infrastructure

The department will ensure the availability of computer lab infrastructure at the training venue, maintaining around 1:3 computer-to-participant ratio. For a standard batch size of 60 teachers, a lab with at least 15 functional computers will be provided to facilitate hands-on training activities.

4.2 Venue & Fooding

Venue arrangements and fooding-including tea, snacks; and lunch during offline training sessions shall be provided by the department. These components are excluded from the proposed financial estimate.

4.3 Batch Planning

In-person training will be delivered in batches of 60 teachers each, covering approximately 60 batches

over a period of 1 to 2 months, as per the department's finalized schedule.

4.4 Offline Training Methodology

Each day of the offline training will consist of 3-4 hours of instructor-led physical classroom sessions, complemented by 2 hours of self-paced assignments. Participants may complete these assignments at the training venue or at their accommodation, as per their convenience. Uniformity in content delivery, LMS access, and assessment tools will be ensured across all participants.

4.5 Cost Inclusions

The proposed financial estimate includes logistics management, technical setup, trainer honorarium, training materials, and batch-wise reporting. However, the following items are explicitly excluded and shall be arranged or borne by the department, Infrastructure and IT equipment at the training venue (as per the specified 1:4 computer ratio), Venue arrangements and fooding (including tea, snacks, and lunch), Travel Allowance (TA) and Daily Allowance (DA) for participating teachers, Any incidental expenses incurred by the participants or the department during the training period that are not explicitly mentioned in the cost components

4.6 Digital Certification

All participating teachers will receive e-certificates upon successful completion of the training program. Certificates will be issued digitally and shared via email or through the training portal.

4.7 Project Coordination

UPLC will deploy a dedicated project coordinator to oversee end-to-end execution, including batch planning, training logistics, daily coordination, and stakeholder reporting.

4.8 Post-Training Deliverables

Within 7 days of training completion, a comprehensive report will be submitted to the department, comprising attendance details, feedback summaries, assessment scores, and digital certificates.

4.9 Certified Trainers

All sessions both online and offline will be conducted by certified AI trainers and experienced education technology experts, ensuring quality and consistency in delivery.

4.10 Teacher Attendance Monitoring

The Department shall be responsible for ensuring participation and timely attendance of during both online and offline training sessions.

This proposal covers training for 2,441 teachers. Attendance enforcement rests with the Department. UPLC's commercials are fixed at 2,441 units regardless of attendance; any approved additional teachers will be charged at the per-teacher unit cost calculated from the 2,441-teacher tender value.

4.11 Mandatory Compliance Clause

- Certification Framework:
 - Teachers who successfully qualify the training assessment shall mandatorily be awarded a Digital Certificate.

- Teachers who only participate but do not attempt/qualify the final assessment shall be awarded a Digital Certificate of Participation issued by the OEM partner.

This ensures that all training conforms to standards, certifications carry national credibility, and both qualifying and participating teachers receive recognized digital certificates.

Note: To facilitate seamless participation, Selected Bidder or OEM will generate and provide unique usernames and login credentials to all nominated teachers. These credentials will grant access to the AI Learning Management System (LMS), digital content, assignments, and assessments. It will be the responsibility of each teacher to use their assigned login for all training-related activities to ensure proper tracking and certification.

SECTION IV: BIDDER'S ELIGIBILITY CRITERIA

Only those bidders shall be eligible for bidding in this tender who are empaneled in UPLC under Job Category-I (Software Development) and Service Provider Category ("C") *only vide e-bid reference UPLC/ Software / Empanelment 020/2024-25 and UPLC/ Software / Empanelment 21/2025-26*

a) Bids should comprise of following sections:

- i) Technical Bid
- ii) Financial Bid

Both the bids must be submitted separately on e-tender portal <https://etender.up.nic.in/>. Prices should not be quoted in the Technical Bid. Technical bids containing Financial details shall be disqualified/ rejected.

The bidder should submit/upload the following documents as mentioned in SECTION VI (Annexure –I & II) of Technical Proposal Submission along with the followings for technical eligibility of the tender failing which your bid may be rejected: -

1. Bidders have to enclose copies of GST Registration.
2. Copy of Income Tax Return for the Last 3 financial year, must be enclosed.
3. Bidder should have sufficient number of expert manpower of the desired domain to deliver the work in a specified time frame as mentioned in Section-III (B) /III (C). Detail(s) of the manpower structure must be provided in the Technical e-Bid to avoid rejection. (A declaration from the *HR head/ Director should be enclosed on letter head including name, designation, qualification, experience, etc.*) [as per point 2 of Annexure 1]
4. The bidder must submit a latest (after publishing date) notarized affidavit (see **Annexure II**) on a Rs. 100.00 non-judicial stamp paper indicating that:
 - a) The bidder's firm has not been black listed / debarred / prohibited or declined award or continuation of work by any State /Central Government Department / Organization.
 - b) In future (after the award of contract), if a said organization is debarred / blacklisted/ prohibited or declined award or continuation of work by any organization, the bidder must immediately inform UPLC in this regard.

- c) The power-of-attorney signed by Director/ Partners/ Head of the Organization, authorizing the person who is signing the bid/ contract and for uploading the bid documents.
- d) Successful Bidder(s) not having their local office operational in Uttar Pradesh shall have to open the same within one week from the date of award of work order.
- e) The successful bidder will not be allowed to sublet the contracts in part or full to any other agency / vendor. If done so, the security amount will be forfeited, contract will be cancelled and the bidder/ service provider will be barred from bidding in any other tender of UPLC in future.
- f) Bidder participating in this project must either be directly empaneled under the AICTE NEAT scheme or hold valid OEM authorization from an organization already empaneled for AI Teacher Training.
- g) A valid MoU/authorization Certificate issued under AICTE NEAT must be attached with the bid submission as proof of compliance.

NOTE:

- All the conditions listed above in para 3(a-g) must be mentioned in notarized affidavit, otherwise the bid shall be rejected.

Not with standing anything mentioned in the affidavit, any event mentioned in 3(a) that occurs subsequent to the submission of the bid, but before the award of the contract shall also disqualify the bidder. e-Bids of black-listed bidders or those not submitting the required affidavit shall be rejected.

5. All bidders also have to submit filled in 'Capability Statement' given in Tender Document. Bid(s) of such Bidders who do not submit the filled-in 'Capability Statement' shall be rejected. (As per Annexure 1)

6. Bidder must submit copy of ISO 9001, 27001 or above certificate
7. The bidder should submit two work order of IT Enabled related work from any Government Departments /Organizations Semi- Government, a Public Sector Unit and financial institutions covering IT/ITES related Work in the last 03 financial years.
8. Bidder must enclose relevant documents for the following:
 - i. Memorandum and Article of Association, as amended for any change of business in recent times (Objective of MOA must be in IT/ITES related work/services.)
 - ii. Place of registration. (Certificate of ROC)
 - iii. Copy of PAN Card of the company/ firm.
 - iv. Copy of GST registration number of the company / firm, with all 3 pages duly amended for any recent changes in the business profile as per MOA & AOA.
 - v. Copy of empanelment letter with UPLC as a SW Development company/ firm in UPLC under Job Category-I (Software Development) and Service Provider Category ("C")
9. Bidders should quote for desired services as per financial proposal Annexure-VI.

b) Commercial Bid Evaluation

- a) The Financial Bids of technically qualified BIDDERS will be opened on the prescribed date in the presence of BIDDER representatives.
- b) The BIDDER, who has submitted the lowest Commercial bid, shall be selected as the L1 and shall be called for further process leading to the award of the assignment.
- c) Only fixed price financial bids indicating total prices for all the deliverables and services specified in this bid document will be considered.
- d) The bid price will include all taxes and levies and shall be in Indian Rupees.
- e) Any conditional bid would be rejected.
- f) Errors & Rectification: Arithmetical errors will be rectified on the following basis: "If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail".

SECTION V – Standard Terms and Conditions

“After successful completion of Job, you will provide all data, source code, complete solutions of project to the client department.”

1. Prices

Total Price quoted by a bidder should be inclusive of all prevalent Taxes e.g. Duties, License fees, etc. till development, testing and implementation of application software including all the desired services to the end-customer. (GST to be mentioned in price bid format in relevant column).

2. Period of Validity of Offer

The offer shall remain valid for 150 days starting from date of opening of financial bid/ bid evaluation by the committee. Any offer valid for a shorter period shall be rejected by UPLC as non-responsive.

3. UPLC's Centage Charges

UPLC's Centage Charges as per norms, would be added over and above the prices quoted by the Vendor/negotiated prices payable to the Service Provider, before submission of final proposal of UPLC to the end-customer, by UPLC.

4. Scope of Work

The Scope of Work shall be as mentioned in Section –III (T e r m s of Reference (TOR) and Scope of Work) and as per requirement of the end user department. Successful bidder must be in synch with the department for complete understanding of the scope and incorporate any missing links for successful implementation.

5. Time Schedule/ Delivery Period

The services must be delivered as per schedule mentioned in Section-III and should be completed within the time specified by the end user department and as per requirement of the project.

6. Submission of Offer

The Service Provider should submit its e-bid duly signed by the authorized Signatory on each and every page of the documents followed by stamping on every page.

7. Evaluation of Offers

The Service Providers will upload their e-bid within stipulated time. The selection will be based on the proven competence of technically qualified bidder and lowest bid.

8. Changes in Technical Specifications

8.1 UPLC reserves the rights to effect changes within the general Scope of Work in consultation with the end-customer in any one or more of the following:

- (a) Minor modifications in the Scope of Work to meet the requirements of project of the end-customer,

9. Right to negotiate

Negotiation, if required, shall be carried out only with the technically qualified lowest Bidder by UPLC and/ or any other competent authority and / or high power purchase committee of the State Government as per policy and procedure of the Government of UP prevailing at that point of time.

10. Award Criteria

- i. UPLC will determine to its satisfaction whether the Service Provider that is selected as having submitted the lowest evaluated responsive offer, meets the criteria specified, and is qualified to perform the contract satisfactorily.
- ii. Lowest (L-1) cost will be evaluated based on the total cost quoted against Financial Bid (BOQ) – Annexure –IV.
- iii. UPLC will award the contract /order to the lowest evaluated successful Service Provider whose offer has been determined to be responsive to all the conditions of the contract and meeting the Technical specification and qualification requirement of the end-customer.

11. Acceptance of the Bid

UPLC do not bind itself to accept the lowest or any bid, and reserves the right to:-

- (a) Reject any or all offers without any reason
- (b) In case, there is a dispute with the L1 Bidder due to any reason or the L1 bidder fails to accept the offer of UPLC on contracted terms and conditions then the same may be offered to L2 bidder at the same price, terms and conditions. This process is continued till the offer is accepted by any of the technically successful participating bidders.
- (c) Accept any offer of a technically qualified and successful Service Provider, who is capable to handle the project and or whose offer is viable.

12. Notification of Award

- (i) After receiving the firm Order from the end-customer, prior to the expiration of the bid validity period (i.e. 150 days), UPLC will notify the successful Service Provider in writing by letter/e- mail/ fax, that its offer has been accepted.
- (ii) The notification of award will constitute the formation of the Contract.

13. Signing of Contract

- a) As soon as UPLC notifies the successful Service Provider whose offer has been accepted, UPLC will send the Service Provider a Contract Form, incorporating all the conditions of the contract to be signed between the parties i.e. UPLC and successful Service Provider. At times, end user department may also like to sign a tripartite agreement comprising UPLC, the successful Service Provider and the end user department. Selected Service Provider shall be bound to sign that agreement otherwise Work Order/ LoI shall not be issued.
- b) Within 7 days of receipt of the Contract Form, the successful Service Provider shall execute, sign and date the Contract and return it to UPLC. Failing which UPLC may go for option mentioned at 10 (b) above. Bid security of L1 shall be forfeited in such a case

14. Deliverables –

- (a) Post Assessment and Certification-Final test and e-certificate
- (b) Final Report- Comprehensive report including participant

15. Payment Schedule

All payments from the client department shall be received through Cheque/ Draft favoring UPLC, payable at Lucknow. The payment/ running- payment would be released to the Service Provider only after receipt of the same from the end-customer/ department. It shall be released to the SP as per the terms and conditions mentioned in the work order awarded to the Service Provider by UPLC and review of the progress in project and receipt of successful completion/ running of the project/ work issued by the concerned department.

In case of AMC charges, the same shall be paid quarterly upon satisfactory completion of work/services for the particular quarter.

16. Performance Bank Guarantee

- i. The Service Provider will have to submit a Bank Guarantee (BG) of 10% of order value valid period. In case of delay in submitting the BG, corresponding amount will be withheld by the Company out of payment payable to the service provider for a period till satisfactory project completion, or for a period specifically mentioned by UPLC. This is required for the smooth services during the hand-holding period. The performance Bank Guarantee shall be denominated in Indian Rupees only. After submission of Bank Guarantee in UPLC, its cognizance would be taken only after its verification from the concerned Bank (If Applicable).
- ii. The proceeds of the performance Bank Guarantee shall be payable to the authority in favour of whom the performance bank guarantees was prepared, as compensation for any loss resulting from the Service Provider's failure to complete its obligations under the Contract.
- iii. The Performance Bank Guarantee will be discharged by the UPLC/ end- customer to the Service Provider upon the written request as promptly as possible following the date of its validity or completion of the Service Provider's performance obligations including any onsite support obligations, whichever is later, under the contract.

17. Assignment Sub-contracting

The Service Provider shall not assign/sub-contract, in whole or in parts its obligations to perform under the Contract to any other firm except with the UPLC's prior written consent, but not absolving of Sub-Provider's ultimate responsibilities to successfully implement the project in totality in proper functional performance.

18. Termination for Default

- (i) The UPLC may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Service Provider, terminate the Contract in whole or part:
 - (a) if the Service Provider fails to deliver any or all of the services within the period(s) specified in the Contract Purchase/work Order, or within any extension thereof granted by the UPLC/end-customer
 - (b) if the Service Provider fails to perform any other obligation(s) under the Contract or Purchase/work Order.
- (ii) In the event UPLC terminates the Contract in whole or in part, UPLC may procure, upon such terms and in such manner as it deems appropriate, Services similar to those undelivered, and the Service Provider shall be liable to UPLC for any excess costs for such similar services which would be hired/ paid for successful completion of the job as mentioned in the Work Order or desired by the end-user department. However, the Service Provider shall continue the performance of the Contract to the extent not terminated.

19. Termination for Insolvency

UPLC may at any time terminate the Contract by giving written notice to the Service Provider, if the Service Provider becomes bankrupt or otherwise insolvent. In this event termination will be without compensation to the Service Provider, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the UPLC/end-customer.

20. Termination for Convenience

- (i) The UPLC, by written notice sent to the Service Provider, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the UPLC/end-customer's convenience, the extent to which performance of the Service Provider under the Contract is terminated, and the date upon which such termination becomes effective.
- (ii) The services that are complete and ready for deployment at the time of Service Provider's receipt of notice of termination shall be accepted by the UPLC/end-customer's at the Contract terms and prices. For the remaining services, the UPLC/end-customer's may elect:
 - (a) to have any portion completed and delivered at the Contract terms and prices; and or
 - (b) to cancel the remainder and pay to the Service Provider an agreed amount for partially completed software module.

21. Service Provider Integrity

The Service Provider shall be responsible for and obliged to conduct all contracted activities in accordance with the contract using state-of-the-art SW solutions, methods and economic principles and exercising all means available to achieve the performance specified in the contract.

22. Service Provider's Obligations

The Selected Service Provider (SP) is obliged to work closely with the UPLC/end-customer's staff, act within its own authority and abide by directives issued by the UPLC/end-customer and implement all the activities. The SP shall abide by the job safety measures prevalent in the country and will indemnify UPLC from all demands or responsibilities arising from consequences, accidents or loss of life and property due to negligence of the SP. The SP will pay all indemnities arising from such incidents and will not hold UPLC responsible or obligated. The SP shall be responsible for managing the activities of its personnel and will hold itself responsible for any misdemeanors. The SP shall treat all data and information obtained in the execution of its responsibilities in strict confidence and will not reveal such information to any other party without the prior written approval of the UPLC/end-customer.

23. Patent Right

In the event of any claim asserted by a third party of infringement of copy right, patent, trademark or industrial design rights arising from the use of the services or any part thereof in the country, the SP shall act expeditiously to extinguish such claim(s). If the SP fails to comply and UPLC is required to pay compensation to a third party resulting from such infringement, the SP shall be responsible for the compensation including all expenses (court costs and lawyer fees etc.), without delay on getting demand notice from UPLC.

24. Transfer of Rights of UPLC

The Applications software is getting developed by the UPLC on behalf of end-customers (various offices institutions of Government of Uttar Pradesh). Till successful completion of work, UPLC will be responsible for monitoring and observance of the clauses under this contract. After successful completion of project all the rights, duties and obligations of the UPLC under this contract, shall be exercised by the concerned offices/ institutions/ department of Government of Uttar Pradesh.

25. Code of Conduct

- a) Relationship with Client: Dealings with client must be conducted in an ethical manner, terms of agreement should be clearly and precisely expressed and fulfilled in good faith; work undertaken should be carried out promptly and efficiently and client's interests properly safeguarded and confidentiality maintained.
- b) Relationship with other Service Provider: Dealings with other Service Providers must be conducted in a positive and professional manner and in utmost courtesy and fairness; property rights, work results, confidential data and vendor client relations of Service Providers ought to be respected; and no engagement in harmful, disappearing or predatory tactics will be entertained.
- c) Relationship with Principals: The SP shall represent Principals in a fair and businesslike manner in accordance with their contract, their property and other rights; and provide full and accurate business records.
- d) Relationship with Employees: The SP shall strive to employ high caliber staff and offer fair and equal opportunities for growth and development. Relevant training and constant upgrading of the employees has to be provided in line with job responsibilities. Also, employees have to be informed of their obligation to keep important data confidential. And of the fact that any professional misconduct constituting of unauthorized disclosure of confidential nature or violation of copyright laws will cause employers to take disciplinary action.
- e) Relationship with Public: SP shall promote effective use of Information Technology as an instrument for social and economic good and act as good corporate citizens and fulfill their responsibilities to the community.
- f) Intellectual Property Protection: SP shall neither use nor encourage the use of Pirated Software in their own and their client's organizations. All Software and other related Software Products must be Original, Licensed and Genuine and must conform to the norms and guidelines of Information Technology (IT) Act, 2000 and its amendments from time to time, failing which the empanelment of Service Providers will automatically stand terminated.

26. Intellectual Property Rights (IPR) and Replication Rights

Application software plans, drawings, specifications, design, reports and other documents prepared by the SP in the execution of the allotted Job order shall become and remain the exclusive property of the UPLC. The Source Code of the Application Software and the documents will be the exclusive property of UPLC and UPLC will have the Intellectual Property Rights (IPR) and Replication Rights on developed software and documents. SP will be obliged to submit at least two copies of Software with Source Code and complete SRS and Complete Operational documentation. The bound copies of Documentation of System Study, System Requirement Specification (SRS) and Users Manuals are to be handed over to the end-customer after its completion at respective stages along with its soft copies on the latest media available at that time.

27. Force Majeure

- (i) Notwithstanding the provisions of conditions of contract, the Service Provider shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- (ii) For purpose of this Clause, “Force Majeure” means an event beyond the control of the Service Provider and not involving the Service Provider’s fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the UPLC either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes. If a Force Majeure situation arises the Service Provider shall promptly notify the UPLC in writing of such conditions and the cause thereof. Unless otherwise directed by the UPLC in writing, the Service Provider shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

28. Settlement of Disputes

- (i) If any dispute or difference of any kind whatsoever arises between the UPLC and the SP in connection with or arising out of the Contract both the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- (ii) If, the parties fail to resolve their dispute or difference by such mutual consultation within 30 (thirty) days, then aggrieved party may give notice to other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.
- (iii) Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery/implement of the services under the Contract.

29. Arbitration

- (i) In case of dispute or difference arising between the UPLC and a Service Provider relating to any matter arising out of or connected with the award of contract, such dispute or difference shall be referred to Sole Arbitrator, the Principal Secretary/Secretary, IT & Electronics Department, Govt of U.P. or its nominee, to decide the dispute both in case of foreign supply as well as Indian supply. The provision of Arbitration and Conciliation Act, 1996 shall apply.
- (ii) Arbitration proceedings shall be held at Lucknow, India, and the language of the arbitration

proceedings and that of all documents and communications between the parties shall be in English or Hindi compensatory

- (iii) The decision of the Sole Arbitrator or its nominee shall be final and binding upon both parties. The cost and expenses of arbitration proceedings will be paid as determined by the Arbitrator. However the expenses incurred by each party in connection with the preparation, presentation etc. of its proceedings shall be borne by each party itself.
- (iv) Notwithstanding any reference to arbitration herein.
 - (a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and
 - (b) the UPLC shall pay the Service Provider any money due to the Service Provider.
- (v) All disputes shall be subject to the jurisdiction of the Courts at Ghaziabad/Lucknow only.

30. Limitation of Liability

Except in cases of criminal negligence or willful misconduct, and in the case of Infringement

- a) The selected Provider shall not be liable to the UPLC/end-customer, whether in contract tort, or otherwise, for any indirect or consequential loss of damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Selected Provider to pay liquidated damages to the UPLC; and
- b) the aggregate liability of the Service Provider to the UPLC/end-customer, whether under the Contract, in tort or otherwise, shall not exceed the total value of items ordered under this Contract provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

31. Indemnity

- a. The Selected service provider shall indemnify UPLC from and against any costs, loss, damages, expense, claims including those from third parties or liabilities of any kind howsoever Suffered, arising or incurred inter alia during and after the work period out of:
 - i. Any negligence or wrongful act or omission by the Selected Service provider or the Selected Service provider's Team in connection with or incidental to this Agreement; or
 - ii. A breach of any of the terms of The Selected Service provider's Bid as agreed, the RFP and this Agreement by the Service provider or the Service provider's Team.
- b. The indemnity shall be to the extent of 100% in favour of UPLC.

32. Governing Language

The Contract shall be written in English or Hindi language. Subject to condition of contract, English language version of the Contract shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

33. Applicable Law

The Contract shall be interpreted in accordance with the laws of the Union of India.

34. Notices

Any notice given by one party to the other pursuant to the award of Contract shall be sent to other party in writing by e-mail or by Fax or by post and confirmed in writing to the other Party's address. For the purpose of all notices, the following shall be the address of the UPLC and the selected Service Provider

UPLC : Uttar Pradesh Electronics Corporation Ltd
10, Ashok Marg, Lucknow U.P. -226001

Service Provider : (To be filled in at the time of Contract execution)
.....
.....
.....

A notice shall be effective when delivered or on the notice's effective date whichever is later.

35. Acquaintance with all Conditions

The selected Service Provider acknowledges that he/she has made himself/ herself duly acquainted with all the terms, conditions and circumstances under which the services required under the contract will have to be made or furnished and with all the terms, clauses, conditions, specifications and other details of the contract and the Service Provider shall not plead ignorance of any of those as excuse in case of complaint against or on rejection of services tendered by him/ her or with a view either to ask for encashment of any rates agreed to in the contract or to evading any of his/her obligations under the contract.

SECTION VI - Technical Proposal Submission/Capability Statement**Annexure -I****Form Bid Reference No: UPLC/Software /2025-26/118**

- Bidder's General Information–***

SN	Particulars	Description/Details	Reference Document	Page No.
A.	Name of Bidding Company			
B.	Contact Details			
	a) Address			
	b)Telephone with STD Code			
	c) Mob No.–			
	d)Fax			
	e) email			
	f) Website			
	g)Name of Managing Director/ CEO			
C	a. Demo Screen Shots	(Attached separate sheet)		
D	Job Category and Service Provider Category in which your firm is empaneled.	(Attached UPLC's letter of Empanelment)		

- *Technical / Managerial Staff [Enclose Separate Sheet, if required]*

TO BE SUBMITTED ON COMPANY'S LETTER HEAD BY HR HEAD/ DIRECTOR
(Signed & Sealed)

S.N.	Name	Designation/ Post	Qualification	Experience/ Task/ Platform
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

- *List your clientele with amount of project completed*

Name of Client:		Approx. Value of Services (INR)
Assignment Name:		Assignment Ref no:
Address:		Job Awarding Authority
Start date (Month / Year):	Completion date (Month / Year):	Job Completion Certificate Ref no:

NOTE:

1. Bidder must enclose copy of the LOI/LOA/WO/Agreement / Client certificate placed by the Procurer /Department/sponsoring authority on the Bidder towards award of Consultancy assignments.
2. Bidder must have sufficient infrastructure for smooth implementation of the project.
3. The Bidder must enclose separate sheets for each requirement.

Signature.....

In the capacity of.....

**Duly authorized to sign proposal for
and on behalf of.....**

Date.....

Place.....

Annexure II

DECLARATION FOR PROPOSAL SUBMISSION FORM

To,
The Managing Director,
UP Electronics Corporation
Ltd. 10, Ashok Marg,
Lucknow.

Sub: Submission of Techno- Commercial Proposal against your tender No.
UPLC/Software/2025-26/118.

Dear Sir,

Kindly refer your letter no. UPLC/Software/2025-26/118 on the subject cited above and find enclosed our Techno-Commercial Proposal on your prescribed format.

We as an Empanelled Software Service Provider registered with your Corporation vide letter no: _____ Dated _____, hereby declare that though we are bound by the terms and conditions laid down while empanelling us as a Software Vendor. We however specifically submitted that we are also bound by the terms and conditions of this tender and also fulfill the eligible criteria as mentioned in this tender in addition to terms and condition aforesaid.

We are looking forward to take this opportunity.

Regards.

Yours faithfully

Date:
Place:

[authorized signatory]
Name of Firm with address
(Seal)

AFFIDAVIT

(Notarized on non-judicial stamp paper of Rs.100/-)

I, aged about..... Years, Son of Sri..... Resident of.....the
Deponent, do hereby solemnly affirm and state on oath as under: -

1. That the Deponent is the authorized representative of M/s..... (Name and address of Company/Organization) and holding the position of in the above Company/Organization. Deponent is duly authorized to sign the bid/contract and for uploading the bid documents and swear this Affidavit on behalf of M/s..... (Company Name).
2. That the above Company/Organization has applied and submitted documents etc. for tender with UPLC, 10 Ashok Marg, Lucknow (UP)- in response of Tender Notice Ref. No. **UPLC/SW/2025-26/118** for areas/ fields given in this tender.
3. That the deponent declares that.....(company name) has not been black listed / debarred / prohibited or declined award or continuation of work by any State /Central Government Departments / Organizations.
4. In future (after the award of contract), if the said organization is debarred /blacklisted /prohibited or declined award or continuation of work by any organization, the bidder will immediately inform UPLC.
5. We are having our local office in Lucknow (provide full address, contact no, etc.)

OR

We will open our office in Lucknow within one week from the date of award of Work Order.

6. We will not be allowed to sublet the contracts in part or full to any other agency / vendor. If done so, our security amount submitted/ deposited against this e-Bid will be forfeited, contract cancelled and the bidder's company/ selected service provider (SP) will be barred from bidding in any other upcoming tender of UPLC for a period of 02 years.

7. During the evaluation, or after award of work, or at any stage, if it is noticed that we had submitted forged/fabricated documents to qualify in the tender, UPLC will have right to reject the bid, on being noticed, forfeit the security & other fees submitted in the tender and also to debar the company to participate in upcoming tenders of UPLC for a period of 02 years, and also to take any legal action against our company/ firm/ organization as deemed fit.

DEPONENT

Date:

Place:

VERIFICATION

Deponent above named do hereby verifies that the contents of Paragraphs 1 to 7 of this Affidavit are true and correct to the best of my knowledge. No part of it is false and nothing material information is concealed there from. So help me God. Verified on.....Day of
..... (Month and Year) at..... (Name of place).

DEPONENT

Annexure IV

Financial Proposal Submission Form

Ref: Submission of Proposal against your RFP Reference No. **UPLC/SW/2025-26/118** Our details financial proposal is as follows:

(Submit in Separate XLS Format)

Sr. No.	Component	Unit	Rate (INR)	Quantity	Total (INR) with UPLC Institutional Charges @10% and GST
1	Offline Hands-on Training (5 Days), Industry Expert Interaction and Honorarium	Per Teacher		2441	
2	Training Material	Per Teacher		2441	
Total					

Cost Inclusions

- The final cost is subject to variation based on the actual location of the training venue and shall remain valid only in accordance with the L-1 rates finalized through the e-tendering process.
- The proposal financial estimate includes logistics management, technical setup, trainer honorarium, training materials, and batch-wise reporting. However, the following items are explicitly excluded and shall be arranged or borne by the department, Infrastructure and IT equipment at the training venue (as per the specified 1:3 computer ratio), Venue arrangements and fooding (including tea, snacks, and lunch), Travel Allowance (TA) and Daily Allowance (DA) for participating teachers, Any incidental expenses incurred by the participants or the department during the training period that are not explicitly mentioned in the cost components.

Financial Evaluation for selection will be done on the basis of lowest total excluding GST etc.